

PREVIEW INQUIRY APPLICATION



SAYRE FOUNDATION

Being a tool to fund God's work

Sayre Foundation – Grant Application Preview

Note: This document provides an overview of the questions and materials required to complete both the Inquiry and Full Application. This document is not to be submitted.

About Us

The Sayre Foundation, established in 2023, is a private, nonprofit Christian organization funded by the brands of Sayre Hospitality Group. We provide resources to students and nonprofit organizations. All nonprofit applicants must be qualified under Section 501(c)(3) of the Internal Revenue Code.

About Our Grants

Each year, the Sayre Foundation receives contributions from Sayre Hospitality Group, which are distributed to organizations serving others in alignment with our mission and values.

- Grants are awarded through an application process overseen by Foundation staff.
 - Final funding decisions are made by the Sayre Foundation Board.
 - Grant awards are based on organizational need, and the total number of grants depends on available funds.
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What We Fund

The Sayre Foundation supports projects that align with our mission and values, including:

- Evangelism & Church Planting
- Holistic Ministries
- Leadership Development
- Children & Youth Programs

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- Local Community
 - International
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Eligibility

Applicants must:

- Be a registered 501(c)(3) nonprofit organization.

The following are not eligible:

- Individuals
- Political parties, organizations supporting specific candidates, or political action committees
- Governments and municipal organizations
- Non-U.S. international organizations

Important: Please review all application questions and required documents carefully.

- There are no word count limits for narrative questions; however, responses should generally be 750 words or fewer.
 - For longer responses, copy and paste from another document as needed.
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Key:

* Required fields

Section 1: Contact Information

- Point of Contact Name*
 - Email*
 - Phone
 - Title*
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Section 2: Organization Profile

Sayre Foundation
P.O. Box 452 Smithville OH
44677

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- Organization Legal Name*
 - Organization Name (DBA)*
 - Year Founded*
 - Annual Budget*
 - Mailing Address*
 - Website
 - Do you currently have an active grant or service from the Sayre Foundation?*
 - Organization Mission Statement*
 - Organization History and Strategy*
 - Faith-Based Christian Component*
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Section 3: Project Information

Project Type (select one that best aligns with your request):*

- Evangelism & Church Planting
- Holistic Ministries
- Leadership Development
- Children & Youth
- Local
- International

Project Details:

- How does your organization further the Gospel of Jesus Christ?
- Project Title*
- Requested Amount*
- Project Budget Breakdown* (Upload)
- Requested Grant Period*
- Total Project Budget*
- Program Start Date*

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- Program End Date*
 - Need Addressed by the Request*
 - Desired Impact/Outcome*
 - Additional Information / Community Needs (Upload)
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Section 4: Organizational Legitimacy & Eligibility

To ensure responsible stewardship of our resources, the Sayre Foundation requires basic organizational and financial information. All information is kept confidential and used only for grant review purposes.

Required Documentation:

- Does your project include lobbying?*
- EIN*
- Physical Address of Organization*
- Recent Bank Statement*
- Current Financial Statements* (Balance Sheet and Income Statement) (See Appendix A)
- IRS Determination Letter*
- IRS Assignment Letter*
- List of Board Members*
- Organization Bylaws (if applicable)

Certifications:

- I certify that our organization is currently recognized by the IRS as a 501(c)(3) public charity in good standing and has not had its tax-exempt status revoked or suspended.*
 - I certify that our organization is a U.S.-based 501(c)(3) public charity and maintains discretion and control over all grant funds, including those used for international programs.*
 - I certify that all grant funds will be used only for the purposes described in this application, and that any unauthorized use may affect future funding eligibility.*
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Section 5: Submission Certification & Permissions

By submitting this application:

- I certify that all information and documents provided are accurate and complete.
- I confirm that I am authorized to act on behalf of the organization.
- I understand that submission does not guarantee funding.
- I grant the Sayre Foundation permission to verify the information provided.

**Signature:*

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Appendix A – Project Budget Example

Sample Budget:

Budget Category	Description	Amount Requested
Program Supplies	Workbooks, materials, printing	\$1,200
Personnel (Program Staff)	Portion of coordinator's time (stipend)	\$2,500
Facility Costs	Room rental for weekly sessions	\$800
Food & Hospitality	Meals/snacks for participants	\$600
Transportation	Bus passes for participants	\$400
Marketing & Outreach	Flyers, social media ads	\$250
Administrative Costs	Copies, postage, office supplies	\$250
Total Project Budget		\$6,000
Amount Requested from Sayre Foundation		\$6,000

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Appendix B- Organization balance sheet and income statement

Sample Balance Sheet- (Example)

(Statement of Financial Position)

Organization Name: Supporting Humanity Example
As of December 31, 2025

Assets

Current Assets

- Cash and Cash Equivalents: \$18,500
- Grants Receivable: \$3,000
- Prepaid Expenses: \$500

Total Current Assets: \$22,000

Fixed Assets

- Office Equipment: \$4,500
- Less: Accumulated Depreciation: (\$1,500)

Net Fixed Assets: \$3,000

Total Assets: \$25,000

Liabilities

Current Liabilities

- Accounts Payable: \$2,000
- Credit Card Payable: \$1,200
- Deferred Grant Revenue: \$800

Total Liabilities: \$4,000

Net Assets

- Without Donor Restrictions: \$16,000
- With Donor Restrictions: \$5,000

Total Net Assets: \$21,000

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Sample Income Statement (Example)

(Statement of Activities)

Organization Name: Supporting Humanity Example
For the Year Ended December 31, 2025

Revenue

- Individual Donations: \$22,000
- Foundation Grants: \$15,000
- Fundraising Events: \$4,500
- Program Fees: \$2,500

Total Revenue: \$44,000

Expenses

Program Expenses

- Program Supplies: \$6,200
- Program Staff/Stipends: \$14,000
- Facility Rental: \$3,600

Total Program Expenses: \$23,800

Administrative Expenses

- Office Supplies: \$1,200
- Insurance: \$1,500
- Accounting/Professional Fees: \$2,000

Total Administrative Expenses: \$4,700

Fundraising Expenses

- Event Costs: \$2,200
- Marketing & Communications: \$1,300

Total Fundraising Expenses: \$3,500

Total Expenses: \$32,000

Net Income (Surplus)

Revenue: \$44,000

Expenses: \$32,000

Change in Net Assets: \$12,000

Sayre Foundation
P.O. Box 452 Smithville OH
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